

# St Albans Greener Together Net Zero Fund

## Application Form Questions

### SME Form

#### Details of Company

1. Name of organisation as it appears on your constitution or set of rules
2. Address
3. Phone Number
4. Website
5. Other Social Media Sites eg Facebook, Twitter, Instagram
6. What is the status of your company?
7. What is your company number?
8. What services does your company provide?
9. How many people are involved in running your company and its activities?
10. How many Management committee members do you have?
11. How many paid staff do you have?
12. Do you have any volunteers if so how many?
13. What is the **name** of Chair of Committee?
14. What is the **phone number** of Chair of Committee?
15. What is the **email** of Chair of Committee?

#### Details of Lead Contact

16. Name of lead contact
17. Position in company
18. Address
19. Phone Number
20. Email Address

#### Your Project

21. What is your project name?
22. What is the total cost of the project (£)?
23. How much money are you applying for (£)?
24. Do you have match funding for this project?  
If yes – where is the match funding from and for what amount?
25. Please give a brief summary of your project.
26. Outline the timeline for the project including each step of the project plan.  
Please include start and completion dates.

27. If your project will continue after the funding period, explain how you plan to do this and how it will be funded.
28. What skills and experience does your company have in planning, managing and evaluating sustainability projects such as the one described in your application? Give examples where possible.
29. Explain how you have identified the need for the project(s) within the district and provide evidence of this need. You may include evidence such as service satisfaction questionnaires, testimonials, letters received as well as national and local statistics and quotes from research papers that support the need for your type of project.

## Beneficiaries

30. How many people will benefit from your project? (Direct and indirect beneficiaries)
31. The Council and St Albans Greener Together promote equality, diversity and inclusion. Please describe how your project will benefit those within diverse communities to lead towards greater equality across the District? (E.g., age, disability, gender reassignment, marriage/civil partnership, race, religion/belief, sex, carers, socio-economic disadvantage).
32. Where in the District will those who benefit from your project come from? (Refer to particular Wards where relevant)?
33. List any local organisations you will work with to support the delivery of your project and how you will do this.
34. Outline how you will publicise the activity/project.

## The Difference your Project Will Make

*These are the St Albans Greener Together Net Zero Fund grant priorities.*

**Outline how your project will support at least one of these.**

35. Reduce energy use from homes, schools, community buildings and/or businesses.
36. Reduce transport emissions, improve air quality and support the transition to low-carbon vehicles.
37. Improve access and uptake to active travel.
38. Provide wide-scale education around sustainable living and/or climate change.
39. Develop skills for decarbonisation (e.g., building retrofit, sustainable construction).
40. Increase the number of businesses or organisations with active sustainability and climate strategies in place.
41. Increase circular economy principles in the district by sharing, re-using, repairing and recycling existing materials and products.

42. St Albans Greener Together Net Zero Fund are looking to achieve the following outcomes. Please select any outcomes below you believe your project will achieve.
- Reduced energy consumption and greenhouse gas emissions from buildings
  - Increased renewable energy generation.
  - Substantially improved business and/or organisational sustainability
  - Reduced greenhouse gas emissions from travel and/or increased use of sustainable and active transport modes e.g., walking, cycling, public transport or car sharing.
  - Improved education and professional skills around decarbonisation (increased knowledge and using skills)
  - City-wide environmental improvement schemes delivered.
43. Please expand on how your project will achieve any of the outcomes selected above.

## Environmental Impact

1. How will you ensure that your project has minimal negative environmental impact?

## Monitoring and Evaluation

2. How will you monitor and evaluate your project? (e.g. What tools will you use?)
3. Please describe three or more outcomes that the project will have for your beneficiaries/service users and how you will achieve and measure them (Please detail how you are going to do this).

Please structure your response like this

**Outcome 1:**

*What will you do to achieve this?*

*How will you measure it?*

**Outcome 2:**

*What will you do to achieve this?*

*How will you measure it?*

**Outcome 3:**

*What will you do to achieve this?*

*How will you measure it?*