



Useful information before you decide to challenge

Typical reasons that are **not** normally accepted are:

- The parking restrictions are unfair
- You had gone to get change for a pay and display machine
- You had only parked for a few minutes
- There was nowhere else to park
- You were not causing an obstruction
- You were not aware of the parking restrictions

If your challenge is successful, we will cancel the Penalty Charge Notice. If it is rejected, we will allow you 14 days from the date of our reply to pay the reduced charge of £35 or £25 providing your initial enquiry was received within 14 days of the date of issue.

If payment is not received after 28 days, we will send the registered keeper of the vehicle a notice-to-owner (NtO) letter. A notice to owner letter provides a chance to pay the Penalty Charge Notice or to make a representation. If your representation is successful, we will cancel the Penalty Charge Notice. If your representation is unsuccessful you will have the opportunity to have the case decided by the independent parking adjudicator.

Traffic Penalty Tribunal (TPT)

If your representation is still rejected, we will send you a Notice of Rejection letter and an appeals form. You can then either pay the full charge or send the completed appeal form to the Traffic Penalty Tribunal (TPT), an independent organisation where a lawyer will examine your case. TPT will not charge you to appeal. The decision made by TPT is final and binding on both sides.

If you would further information on the Traffic Penalty Tribunal (TPT) please see their website at www.trafficpenaltytribunal.gov.uk

The Council is a member of the Parking and Traffic Regulations outside London (PATROL) Adjudication Joint Committee. The Joint Committee publishes an Annual Statement of Accounts which is subject to External Audit and the arrangements and timetable for 2009/2010 can be found at:

www.patrol-uk.info/site/scripts/documents_info.php?documentID=35