

**St Albans City and District Council**  
Challenge Form against the Issue of a Penalty Charge Notice  
(Issued under the Traffic Management Act 2004)

If you consider the Penalty Charge Notice (PCN) you have received should not have been issued, or you believe you have mitigating reasons as to why it should be cancelled, please complete this form in full and return it to us as detailed at the bottom of the form

<b>PCN Reference: AB</b>	<b>Vehicle Registration:</b>	<b>Date Issued:</b>
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**Title:** \_\_\_\_\_ **Surname:** \_\_\_\_\_ **Initials:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Post Code:** \_\_\_\_\_

Please remember to tell us as much as you can about your reasons for believing the PCN should be cancelled and provide us with any evidence to support your explanation.

**Signature:**

We aim to respond to all enquiries within 10 working days. If it is decided to uphold the PCN you will be able to make payment at the discounted amount providing this form was received within 14 days of the date of issue of the PCN.

Completed forms must be sent to: NSL Services, Multi Storey Car Park, Drivers Way, St Albans, AL3 5EB or you can make your challenge on line at [www.stalbans.gov.uk/penaltychargenotices](http://www.stalbans.gov.uk/penaltychargenotices)

For Office Use Only

Supporting Evidence attached Yes/No

Date Received