

Inspector's Note of Procedural Meeting

St Albans City and District Council Offices
20th September 2016

The Inspector met the Programme Officer (Claire Jones-Hughes) to discuss procedural and administrative matters and visited the venue in the Council Offices, St Peters Street, St. Albans. Council Officers were introduced to the Inspector and were present at part of the meeting at which the following matters were addressed:

- The Examination process
- Hearing arrangements
- The procedural approach should Main Modifications be required
- The status of Minor Changes
- Potential dates for further hearing sessions
- Accommodation for the hearing sessions, the Programme Officer and the Inspector
- The referencing of submitted evidence
- The format of Statements (as set out in the Guidance Note)
- Potential Statements of Common Ground
- Progress on Neighbourhood Plans
- Arrangements for site visits