

Transparency Code Data and Information

Title	Description	Frequency published
<u>Expenditure</u>	Details of each individual item of expenditure over £250	Monthly
<u>Government Procurement Card transactions</u>	Details of every transaction on a Government Procurement Card	Quarterly
<u>Procurement information - contracts</u>	Details of every invitation to tender for contracts to provide goods and/or services with a value that exceeds £5,000	Quarterly
<u>Procurement information – spend over £5000</u>	Details of any contract, commissioned activity, purchase order, framework agreement and any other legally enforceable agreement with a value that exceeds £5,000	Quarterly
<u>Local authority land</u>	Details of all land and building assets	Annual
<u>Social housing asset value</u>	Details on value of the Council’s social housing assets	Annual
<u>Grants to voluntary, community and social enterprise organisations</u>	Details of all grants to voluntary, community and social enterprise organisations	Annual
<u>Organisation chart</u> Most information is included in our pay policy. The additional information required under the code will be incorporated in to the pay policy in future years	Organisation chart covering staff in the top three levels of the organisation and specific information e.g. grade, job title, salary ceiling	Annual
<u>Trade union facility time</u> Most information is included in our pay policy. The additional information required under the code will be incorporated in to the pay policy in future years	Information on number of staff who are union representatives, unions represented, estimate of spending on unions	Annual

Title	Description	Frequency published
Parking account	Breakdown of income and expenditure on the Council's parking account	Annual
Parking spaces (off-street) – St Albans Parking spaces (off-street) – Harpenden Parking spaces (on-street)	Number of controlled on and off-street parking spaces within the area	Annual
Senior salaries Responsibilities of senior staff As required under the Accounts and Audit (England) Regulations 2011 (statutory Instrument 2011/817)	Details of employees whose remuneration in that year was at least £50,000	Annual
Constitution	How the Council operates, how decisions are made and its procedures	Annual
Pay multiple Most information is included in our pay policy. The additional information required under the code will be incorporated in to the pay policy in future years	Ratio between the highest paid salary and the median salary of the whole workforce	Annual
Fraud	Number of fraud cases, number of employees involved in investigations and prosecutions, number of accredited counter fraud specialists, amount spent on investigations	Annual
Waste contracts	Details of the waste collection contract	Quarterly under contract procurement information

11/10/2017