

APPLICATION FORM FOR ST ALBANS CHARTER MARKET

St Peters Street – Weekly on Wednesdays and Saturdays

(Please use block capitals if hand written)

All applicants to complete

Title: Mr / Mrs / Miss / Ms / Other	Full Name of Applicant:	
Home Address:		Postcode:
Business Name (if applicable):		
Business Address (if not home address):		Postcode:
Telephone Number:		
Mobile Number:		
Email:		
Detailed description of goods to be sold (Please attach separate sheet if necessary):		
<p>N.B. Only those goods detailed in this application and agreed by the Market Manager may be sold on the market stall or space if allocated:</p>		
Please detail any other retail outlets you operate from (include markets, street trading and/or shops):		

Please enclose photographs of the goods you intend to sell with your application.

All traders are required to maintain up to date Public Liability Insurance with a minimum cover of £5 million. Please provide a copy of your current certificate.

Traders dealing in any foods whether perishable or non-perishable to additionally complete.

Please provide details of the Local Authority you are registered with for operating a food business:					
Please confirm if you are registered under your home or business name and address (please tick):	<table border="1"> <tr> <td>Home:</td> <td></td> <td>Business:</td> <td></td> </tr> </table>	Home:		Business:	
Home:		Business:			

Please provide a copy of the latest food inspection report from your registering authority. In addition all food traders selling prepared foods or who prepare foods on site at the market are required to have a food hygiene certificate to level 2. Please provide a copy of your certificate.

N.B. No electricity is provided and the operation of generators is not allowed. Refrigeration should be provided by using ice packs and insulated boxes. Any cooking should be undertaken using gas.

All applicants please complete, date and sign.

Day(s) you wish to trade (please tick): N.B. Agreement is subject to market availability	Wednesday:		Saturday:	
Date:	Signature:			

Please send your application to: Darren Lynch, Market Manager, St Albans City and District Council, Civic Centre, St. Peters Street, St. Albans, Herts, AL1 3JE.

If you have any questions regarding your application please telephone the Market Manager on 01727 836781 or mobile 07931 598367 or e-mail to markets@stalbans.gov.uk